



# WELCOME

Dear Patient:

Welcome to Greenville Obstetrics, Gynecology & Pelvic Surgery. **Please arrive twenty minutes prior to your actual appointment time to complete necessary paperwork.** We have also enclosed a health questionnaire and registration forms. Please bring these completed forms with you to your appointment. If these forms are not completed when you arrive, it may be necessary to reschedule your appointment.

If you are being referred to us by a physician or have an ongoing problem, please have the pertinent portion of your medical record forwarded to our office. If you are a self referral and having no ongoing problems, we do not need a copy of your medical records forwarded.

Prior to your office visit, please check with your insurance company to see if an authorization is required for your appointment. Also, please bring your insurance card so that we may copy it for our records.

This appointment time has been set aside for you and the provider to discuss your care. If you are unable to keep this appointment please notify our office 24 hours prior to your appointment. If you do not cancel your appointment in the designated time we may be unable to reschedule your appointment.

Thank you for choosing Greenville Obstetrics, Gynecology & Pelvic Surgery for your health care.

Sincerely,

Richard Taft, MD  
Hale Stephenson, MD  
Frank Gay, MD  
Scott Avery, MD  
Susan Bane, MD  
William Taft, MD  
Angela Haskins, MD

Deborah Ward, PA-C  
Frieda Tucker, CNM  
Carolyn Green, CNM  
Lisa Barkley, CNM